

Posted: Friday, July 08, 2016

## NOTICE AND CALL OF A REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a regular meeting on  
**WEDNESDAY, JULY 13, 2016 at 6:00 PM**  
In the Trinidad Town Hall, 409 Trinity Street, Trinidad, CA

**CLOSED SESSION BEGINS AT 5:00PM**

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ADJOURN TO CLOSED SESSION**
  1. *Conference with legal council regarding active litigation. Tsurai Ancestral Society vs. City of Trinidad. Pursuant to California Government Code section 54956.9 (a)*
- IV. **RECONVENE TO OPEN SESSION – COUNCIL REPORT**
- V. **APPROVAL OF AGENDA**
- VI. **APPROVAL OF MINUTES – June 08, 2016 cc**
- VII. **COUNCIL MEMBER REPORTS, COMMITTEE ASSIGNMENTS**
- VIII. **STAFF REPORTS**
- IX. **ITEMS FROM THE FLOOR**

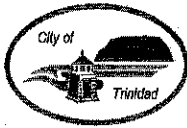
*(Three (3) minute limit per Speaker unless Council approves request for extended time.)*
- X. **CONSENT AGENDA**
  1. Financial Status Reports for May 2016.
  2. Second Reading of Ordinance 2016-01; Authorizing Participation in the Community Choice Aggregation Program.
- IX. **DISCUSSION/ACTION AGENDA ITEMS**
  1. Discussion/Decision regarding Resolution 2016-09; Approving a Humboldt County Ballot Measure Expenditure Plan and a 20-Year Transportation Sales Tax Measure on the November 08 General Election Ballot.
  2. Discussion/Decision regarding Draft Comment Letter regarding BLM's Environmental Assessment of the Trinidad Lighthouse and Surrounding 13 Acre Site.
  3. November Council Election Schedule and Upcoming Deadlines.
  4. Discussion/Decision regarding Councilmember Committee Assignments.
  5. Discussion/Decision regarding Staff Update on Ordinance and Policies re: enforcement of safety and nuisance issues.
- X. **ADJOURNMENT**

**APPROVAL OF MINUTES FOR:**

**JUNE 08, 2016 CC**

**Supporting Documentation follows with: 0 PAGES**

*Minutes will be added to the packet, posted to the website, and distributed to Councilmembers prior to the meeting.*



## **CONSENT AGENDA ITEM 1**

**SUPPORTING DOCUMENTATION FOLLOWS WITH: 9 PAGES**

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1. Financial Status Reports for May 2016.

**City of Trinidad**  
Statement of Revenues and Expenditures - GF Revenue  
From 5/1/2016 Through 5/31/2016

|         |                                | Current Month | Year to Date | Total Budget -<br>Original | % of Budget |
|---------|--------------------------------|---------------|--------------|----------------------------|-------------|
| Revenue |                                |               |              |                            |             |
| 41010   | PROPERTY TAX - SECURED         | 0.00          | 42,933.43    | 91,500.00                  | (53.08)%    |
| 41020   | PROPERTY TAX - UNSECURED       | 0.00          | 2,982.11     | 3,300.00                   | (9.63)%     |
| 41040   | PROPERTY TAX-PRIOR UNSECURED   | 0.00          | 35.84        | 50.00                      | (28.32)%    |
| 41050   | PROPERTY TAX - CURRENT SUPPL   | 0.00          | 256.99       | 900.00                     | (71.45)%    |
| 41060   | PROPERTY TAX-PRIOR SUPPL       | 0.00          | 64.30        | 200.00                     | (67.85)%    |
| 41071   | MOTOR VEHICLES                 | 0.00          | 81.48        | 1,000.00                   | (91.85)%    |
| 41110   | PROPERTY TAX EXEMPTION         | 0.00          | 604.11       | 1,300.00                   | (53.53)%    |
| 41130   | PUBLIC SAFETY 1/2 CENT         | 0.00          | 913.80       | 1,600.00                   | (42.89)%    |
| 41140   | PROPERTY TAX - DOCUMENTARY RE  | 0.00          | 2,520.10     | 1,200.00                   | 110.01%     |
| 41190   | PROPERTY TAX ADMINISTRATION FE | 0.00          | (1,076.00)   | (2,420.00)                 | (55.54)%    |
| 41200   | LAFCO Charge                   | 0.00          | (1,503.76)   | (1,200.00)                 | 25.31%      |
| 41210   | IN-LIEU SALES & USE TAX        | 0.00          | 9,825.55     | 27,500.00                  | (64.27)%    |
| 41220   | IN LIEU VLF                    | 0.00          | 13,919.00    | 28,000.00                  | (50.29)%    |
| 42000   | SALES & USE TAX                | 8,800.00      | 162,523.53   | 200,000.00                 | (18.74)%    |
| 43000   | TRANSIENT LODGING TAX          | 6,781.44      | 151,427.18   | 120,000.00                 | 26.19%      |
| 43100   | TRANSIENT LODGING TAX-TBID     | 0.00          | (3,454.28)   | 0.00                       | 0.00%       |
| 47310   | VEHICLE LICENSE COLLECTION     | 0.00          | 148.04       | 0.00                       | 0.00%       |
| 53010   | COPY MACHINE FEE               | 0.00          | 25.00        | 30.00                      | (16.67)%    |
| 53020   | INTEREST INCOME                | 155.34        | 3,308.50     | 6,000.00                   | (44.86)%    |
| 53090   | OTHER MISCELLANEOUS INCOME     | 0.00          | 20,052.69    | 1,000.00                   | ,905.27%    |
| 54020   | PLANNER- APPLICATION PROCESSIN | 0.00          | 6,650.00     | 6,000.00                   | 10.83%      |
| 54050   | BLDG.INSR-APPLICATION PROCESSI | 476.41        | 11,293.51    | 7,000.00                   | 61.34%      |
| 54100   | ANIMAL LICENSE FEES            | 0.00          | 15.00        | 200.00                     | (92.50)%    |
| 54150   | BUSINESS LICENSE TAX           | 65.00         | 8,423.00     | 11,500.00                  | (26.76)%    |
| 54300   | ENCROACHMENT PERMIT FEES       | 50.00         | 150.00       | 400.00                     | (62.50)%    |
| 56400   | RENT - VERIZON                 | 2,125.89      | 22,912.58    | 23,000.00                  | (0.38)%     |
| 56500   | RENT - HARBOR LEASE            | 0.00          | 5,135.00     | 5,125.00                   | 0.20%       |
| 56550   | RENT - PG& E                   | 0.00          | 0.00         | 9,500.00                   | 100.00)%    |
| 56650   | RENT - SUDDENLINK              | 1,571.07      | 15,578.77    | 3,800.00                   | 309.97%     |
| 56700   | RENT - TOWN HALL               | 150.00        | 4,982.00     | 5,000.00                   | (0.36)%     |
| 59999   | INTERDEPARTMENTAL TRANSFER INC | 0.00          | 0.00         | 30,000.00                  | 100.00)%    |
|         | Total Revenue                  | 20,175.15     | 480,727.47   | 581,485.00                 | (17.33)%    |

**City of Trinidad**  
Statement of Revenues and Expenditures - GF Expense  
201 - GFAdmin  
From 5/1/2016 Through 5/31/2016

|               |                                | Current Month | Year to Date | Total Budget -<br>Original | % of Budget |
|---------------|--------------------------------|---------------|--------------|----------------------------|-------------|
| Expense       |                                |               |              |                            |             |
| 60900         | HONORARIUMS                    | 250.00        | 2,750.00     | 3,000.00                   | 8.33%       |
| 61000         | EMPLOYEE GROSS WAGE            | 8,962.78      | 103,658.23   | 112,705.00                 | 8.03%       |
| 61470         | FRINGE BENEFITS                | 46.16         | 577.00       | 600.00                     | 3.83%       |
| 65100         | DEFERRED RETIREMENT            | 391.94        | 4,526.17     | 4,941.00                   | 8.40%       |
| 65200         | MEDICAL INSURANCE AND EXPENSE  | 947.28        | 10,115.97    | 11,389.00                  | 11.18%      |
| 65250         | Health Savings Program         | 9.73          | 518.47       | 0.00                       | 0.00%       |
| 65300         | WORKMEN'S COMP INSURANCE       | 0.00          | (4,499.30)   | 3,832.00                   | 217.41%     |
| 65500         | EMPLOYEE MILEAGE REIMBURSEMENT | 50.00         | 598.82       | 750.00                     | 20.16%      |
| 65600         | PAYROLL TAX                    | 717.98        | 8,261.53     | 9,000.00                   | 8.21%       |
| 65800         | Grant Payroll Allocation       | (551.72)      | (5,869.96)   | (6,278.00)                 | 6.50%       |
| 68090         | CRIME BOND                     | 0.00          | 455.00       | 455.00                     | 0.00%       |
| 68200         | INSURANCE - LIABILITY          | 0.00          | 14,283.75    | 8,314.00                   | (71.80)%    |
| 68300         | PROPERTY & CASUALTY            | 0.00          | 3,859.05     | 4,225.00                   | 8.66%       |
| 71110         | ATTORNEY-ADMINISTRATIVE TASKS  | 6,576.78      | 11,311.78    | 10,000.00                  | (13.12)%    |
| 71130         | ATTORNEY-LITIGATION            | 0.00          | 0.00         | 10,000.00                  | 100.00%     |
| 71160         | ACCOUNTING                     | 764.47        | 3,350.36     | 0.00                       | 0.00%       |
| 71210         | CITY ENGINEER-ADMIN. TASKS     | 0.00          | 3,458.50     | 2,000.00                   | (72.92)%    |
| 71310         | CITY PLANNER-ADMIN. TASKS      | 5,677.25      | 53,598.28    | 38,000.00                  | (41.05)%    |
| 71410         | BLDG INSPECTOR-ADMIN TASKS     | 940.00        | 4,542.89     | 4,500.00                   | (0.95)%     |
| 71420         | BLDG INSPECTOR-PERMIT PROCESS  | 0.00          | 400.00       | 12,000.00                  | 96.67%      |
| 71510         | ACCOUNTANT-ADMIN TASKS         | 0.00          | 7,951.34     | 14,000.00                  | 43.20%      |
| 71620         | AUDITOR-FINANCIAL REPORTS      | 0.00          | 13,572.00    | 15,500.00                  | 12.44%      |
| 72000         | CHAMBER OF COMMERCE            | 0.00          | 13,110.35    | 13,200.00                  | 0.68%       |
| 72100         | BAD DEBTS                      | 0.00          | 458.92       | 0.00                       | 0.00%       |
| 74200         | REIMBURSED GRANT ADMIN EXP     | 0.00          | 0.00         | (500.00)                   | 100.00%     |
| 75110         | FINANCIAL ADVISOR/TECH SUPPORT | 30.00         | 1,982.50     | 5,500.00                   | 63.95%      |
| 75160         | LIBRARY RENT & LOCAL CONTRIB.  | 0.00          | 1,500.00     | 500.00                     | (200.00)%   |
| 75170         | RENT                           | 650.00        | 7,150.00     | 8,200.00                   | 12.80%      |
| 75180         | UTILITIES                      | 630.59        | 8,242.79     | 8,500.00                   | 3.03%       |
| 75190         | DUES & MEMBERSHIP              | 0.00          | 125.92       | 500.00                     | 74.82%      |
| 75200         | MUNICIPAL/UPDATE EXPENSE       | 0.00          | 3,810.51     | 4,500.00                   | 15.32%      |
| 75220         | OFFICE SUPPLIES & EXPENSE      | 603.02        | 5,036.95     | 5,500.00                   | 8.42%       |
| 75240         | BANK CHARGES                   | 0.00          | 160.00       | 250.00                     | 36.00%      |
| 75300         | CONTRACTED SERVICES            | 0.00          | (888.15)     | 8,000.00                   | 111.10%     |
| 75990         | MISCELLANEOUS EXPENSE          | 0.00          | 2,883.29     | 500.00                     | (476.66)%   |
| 76110         | TELEPHONE                      | 46.68         | 1,905.06     | 1,550.00                   | (22.91)%    |
| 76130         | CABLE & INTERNET SERVICE       | 314.35        | 3,282.20     | 3,300.00                   | 0.54%       |
| 76150         | TRAVEL                         | 0.00          | 0.00         | 1,500.00                   | 100.00%     |
| 78160         | BUILDING REPAIRS & MAINTENANCE | 0.00          | 181.58       | 0.00                       | 0.00%       |
| 78170         | SECURITY SYSTEM                | 73.50         | 73.50        | 1,500.00                   | 95.10%      |
| 78190         | MATERIALS, SUPPLIES & EQUIPMEN | 900.00        | 2,260.81     | 1,000.00                   | (126.08)%   |
| Total Expense |                                | 28,030.79     | 288,696.11   | 322,433.00                 | 10.46%      |

**City of Trinidad**  
Statement of Revenues and Expenditures - GF Expense  
301 - Police  
From 5/1/2016 Through 5/31/2016

|         |                           | <u>Current Month</u> | <u>Year to Date</u> | <u>Total Budget -<br/>Original</u> | <u>% of Budget</u> |
|---------|---------------------------|----------------------|---------------------|------------------------------------|--------------------|
| Expense |                           |                      |                     |                                    |                    |
| 61000   | EMPLOYEE GROSS WAGE       | 266.15               | 3,221.84            | 3,427.00                           | 5.99%              |
| 65300   | WORKMEN'S COMP INSURANCE  | 0.00                 | 0.00                | 117.00                             | 100.00%            |
| 65600   | PAYROLL TAX               | 20.36                | 246.52              | 262.00                             | 5.91%              |
| 65800   | Grant Payroll Allocation  | 0.00                 | (40.26)             | 0.00                               | 0.00%              |
| 75170   | RENT                      | 650.00               | 7,150.00            | 8,190.00                           | 12.70%             |
| 75180   | UTILITIES                 | 169.69               | 2,194.70            | 2,500.00                           | 12.21%             |
| 75220   | OFFICE SUPPLIES & EXPENSE | 0.00                 | 0.00                | 400.00                             | 100.00%            |
| 75300   | CONTRACTED SERVICES       | 0.00                 | 59,033.50           | 88,085.00                          | 32.98%             |
| 75350   | ANIMAL CONTROL            | 113.00               | 1,243.00            | 1,500.00                           | 17.13%             |
| 75990   | MISCELLANEOUS EXPENSE     | 0.00                 | 0.00                | 500.00                             | 100.00%            |
| 76110   | TELEPHONE                 | 0.00                 | 833.85              | 1,200.00                           | 30.51%             |
|         | Total Expense             | <u>1,219.20</u>      | <u>73,883.15</u>    | <u>106,181.00</u>                  | <u>30.42%</u>      |

**City of Trinidad**  
**Statement of Revenues and Expenditures - GF Expense**  
**401 - Fire**  
**From 5/1/2016 Through 5/31/2016**

|       |                                | <u>Current Month</u> | <u>Year to Date</u> | <u>Total Budget -<br/>Original</u> | <u>% of Budget</u> |
|-------|--------------------------------|----------------------|---------------------|------------------------------------|--------------------|
|       | Expense                        |                      |                     |                                    |                    |
| 60900 | HONORARIUMS                    | 150.00               | 1,650.00            | 1,800.00                           | 8.33%              |
| 75180 | UTILITIES                      | 44.12                | 477.42              | 1,150.00                           | 58.49%             |
| 75190 | DUES & MEMBERSHIP              | 190.00               | 190.00              | 100.00                             | (90.00)%           |
| 75280 | TRAINING / EDUCATION           | 0.00                 | 0.00                | 400.00                             | 100.00%            |
| 75300 | CONTRACTED SERVICES            | 0.00                 | 144.00              | 23,500.00                          | 99.39%             |
| 76110 | TELEPHONE                      | 80.41                | 1,106.44            | 720.00                             | (53.67)%           |
| 76140 | RADIO & DISPATCH               | 0.00                 | 831.50              | 450.00                             | (84.78)%           |
| 78140 | VEHICLE FUEL & OIL             | 0.00                 | 127.57              | 350.00                             | 63.55%             |
| 78150 | VEHICLE REPAIRS                | 0.00                 | 431.15              | 2,500.00                           | 82.75%             |
| 78160 | BUILDING REPAIRS & MAINTENANCE | 0.00                 | 240.00              | 500.00                             | 52.00%             |
| 78190 | MATERIALS, SUPPLIES & EQUIPMEN | 0.00                 | 1,785.83            | 2,500.00                           | 28.57%             |
| 78200 | EQUIPMENT REPAIRS & MAINTENANC | 0.00                 | 368.00              | 400.00                             | 8.00%              |
|       | Total Expense                  | <u>464.53</u>        | <u>7,351.91</u>     | <u>34,370.00</u>                   | <u>78.61%</u>      |

**City of Trinidad**  
Statement of Revenues and Expenditures - GF Expense  
501 - PW (Public Works)  
From 5/1/2016 Through 5/31/2016

|         |                                | Current Month | Year to Date | Total Budget -<br>Original | % of Budget |
|---------|--------------------------------|---------------|--------------|----------------------------|-------------|
| Expense |                                |               |              |                            |             |
| 61000   | EMPLOYEE GROSS WAGE            | 5,249.18      | 61,495.28    | 64,837.44                  | 5.15%       |
| 61250   | OVERTIME                       | 0.00          | 0.00         | 500.00                     | 100.00%     |
| 65100   | DEFERRED RETIREMENT            | 586.80        | 6,679.84     | 7,207.64                   | 7.32%       |
| 65200   | MEDICAL INSURANCE AND EXPENSE  | 1,954.68      | 19,886.87    | 24,074.23                  | 17.39%      |
| 65250   | Health Savings Program         | 16.75         | 912.33       | 0.00                       | 0.00%       |
| 65300   | WORKMEN'S COMP INSURANCE       | 0.00          | 0.00         | 2,280.30                   | 100.00%     |
| 65600   | PAYROLL TAX                    | 444.88        | 5,067.18     | 5,682.06                   | 10.82%      |
| 65800   | Grant Payroll Allocation       | (1,059.64)    | (19,298.99)  | (24,428.00)                | 21.00%      |
| 71210   | CITY ENGINEER-ADMIN. TASKS     | 3,490.25      | 11,725.75    | 5,500.00                   | (113.20)%   |
| 71250   | CITY ENGINEER - PROJECT FEES   | 0.00          | 0.00         | 5,000.00                   | 100.00%     |
| 75180   | UTILITIES                      | 0.00          | 103.50       | 0.00                       | 0.00%       |
| 75280   | TRAINING / EDUCATION           | 0.00          | 796.85       | 0.00                       | 0.00%       |
| 75300   | CONTRACTED SERVICES            | 0.00          | 930.00       | 28,000.00                  | 96.68%      |
| 75370   | UNIFORMS/PERSONAL EQUIP.       | 0.00          | 86.98        | 450.00                     | 80.67%      |
| 76110   | TELEPHONE                      | 0.00          | 58.83        | 0.00                       | 0.00%       |
| 78100   | STREET MAINT/REPAIR/SANITATION | 0.00          | 500.79       | 10,000.00                  | 94.99%      |
| 78120   | STREET LIGHTING                | 373.37        | 4,047.07     | 4,500.00                   | 10.07%      |
| 78130   | TRAIL MAINTENANCE              | 0.00          | 3,452.30     | 2,500.00                   | (38.09)%    |
| 78140   | VEHICLE FUEL & OIL             | 314.74        | 3,574.90     | 4,800.00                   | 25.52%      |
| 78150   | VEHICLE REPAIRS                | 0.00          | 4,676.16     | 2,000.00                   | (133.81)%   |
| 78160   | BUILDING REPAIRS & MAINTENANCE | 344.65        | 46,397.69    | 12,000.00                  | (286.65)%   |
| 78170   | SECURITY SYSTEM                | 103.50        | 103.50       | 0.00                       | 0.00%       |
| 78180   | OTHER REPAIR & MAINTENANCE     | 0.00          | 20.51        | 0.00                       | 0.00%       |
| 78190   | MATERIALS, SUPPLIES & EQUIPMEN | 758.10        | 5,221.93     | 6,500.00                   | 19.66%      |
| 78200   | EQUIPMENT REPAIRS & MAINTENANC | 0.00          | 648.68       | 500.00                     | (29.74)%    |
| 79120   | WATER PLANT CHEMICALS          | 0.00          | 982.58       | 0.00                       | 0.00%       |
|         | Total Expense                  | 12,577.26     | 158,070.53   | 161,903.67                 | 2.37%       |



**City of Trinidad**  
Statement of Revenues and Expenditures - Monthly Reports  
701 - Cemetery  
From 5/1/2016 Through 5/31/2016

|       |                                | Current Period<br>Actual | Current Year Actual | Total Budget -<br>Original | % of Budget |
|-------|--------------------------------|--------------------------|---------------------|----------------------------|-------------|
|       | Revenue                        |                          |                     |                            |             |
| 58100 | CEMETERY PLOT SALES            | 0.00                     | 10,022.50           | 9,500.00                   | 5.50%       |
| 58150 | Cemetery Plot Refunds          | 0.00                     | (1,410.00)          | 0.00                       | 0.00%       |
|       | Total Revenue                  | 0.00                     | 8,612.50            | 9,500.00                   | (9.34)%     |
|       | Expense                        |                          |                     |                            |             |
| 61000 | EMPLOYEE GROSS WAGE            | 1,075.45                 | 12,425.21           | 12,956.00                  | 4.10%       |
| 65100 | DEFERRED RETIREMENT            | 129.06                   | 1,491.27            | 1,663.00                   | 10.33%      |
| 65200 | MEDICAL INSURANCE AND EXPENSE  | 497.14                   | 5,127.37            | 6,413.00                   | 20.05%      |
| 65250 | Health Savings Program         | 4.35                     | 225.05              | 0.00                       | 0.00%       |
| 65300 | WORKMEN'S COMP INSURANCE       | 0.00                     | 0.00                | 471.00                     | 100.00%     |
| 65600 | PAYROLL TAX                    | 92.12                    | 1,064.42            | 1,187.00                   | 10.33%      |
| 65800 | Grant Payroll Allocation       | (14.07)                  | (343.59)            | 0.00                       | 0.00%       |
| 75180 | UTILITIES                      | 43.05                    | 684.42              | 700.00                     | 2.23%       |
| 78190 | MATERIALS, SUPPLIES & EQUIPMEN | 0.00                     | 0.00                | 1,200.00                   | 100.00%     |
|       | Total Expense                  | 1,827.10                 | 20,674.15           | 24,590.00                  | 15.92%      |
|       | Net Income                     | (1,827.10)               | (12,061.65)         | (15,090.00)                | (20.07)%    |

**City of Trinidad**  
Statement of Revenues and Expenditures - Monthly Reports  
204 - IWM  
From 5/1/2016 Through 5/31/2016

|       |                                | Current Period<br>Actual | Current Year Actual | Total Budget -<br>Original | % of Budget |
|-------|--------------------------------|--------------------------|---------------------|----------------------------|-------------|
|       | Revenue                        |                          |                     |                            |             |
| 47650 | RECYCLING REVENUE              | 696.95                   | 7,960.43            | 5,200.00                   | 53.09%      |
| 56150 | FRANCHISE FEES                 | 0.00                     | 0.00                | 7,000.00                   | (100.00)%   |
|       | Total Revenue                  | 696.95                   | 7,960.43            | 12,200.00                  | (34.75)%    |
|       | Expense                        |                          |                     |                            |             |
| 61000 | EMPLOYEE GROSS WAGE            | 850.40                   | 9,921.27            | 10,313.00                  | 3.80%       |
| 65100 | DEFERRED RETIREMENT            | 102.04                   | 1,190.74            | 1,314.00                   | 9.38%       |
| 65200 | MEDICAL INSURANCE AND EXPENSE  | 398.99                   | 4,053.76            | 5,017.00                   | 19.20%      |
| 65250 | Health Savings Program         | 3.50                     | 180.18              | 0.00                       | 0.00%       |
| 65300 | WORKMEN'S COMP INSURANCE       | 0.00                     | 0.00                | 372.00                     | 100.00%     |
| 65600 | PAYROLL TAX                    | 72.86                    | 850.15              | 938.00                     | 9.37%       |
| 65800 | Grant Payroll Allocation       | (7.91)                   | (232.00)            | 0.00                       | 0.00%       |
| 75120 | WASTE RECYCLING PICKUP/DISPOSA | 0.00                     | 0.00                | 500.00                     | 100.00%     |
| 75130 | GARBAGE                        | 0.00                     | 131.18              | 0.00                       | 0.00%       |
| 78100 | STREET MAINT/REPAIR/SANITATION | 0.00                     | 55.60               | 0.00                       | 0.00%       |
| 78190 | MATERIALS, SUPPLIES & EQUIPMEN | 0.00                     | 972.90              | 1,200.00                   | 18.93%      |
|       | Total Expense                  | 1,419.88                 | 17,123.78           | 19,654.00                  | 12.87%      |
|       | Net Income                     | (722.93)                 | (9,163.35)          | (7,454.00)                 | 22.93%      |

**City of Trinidad**  
**Statement of Revenues and Expenditures - Monthly Reports**  
**601 - Water**  
**From 5/1/2016 Through 5/31/2016**

|                |                                | Current Period<br>Actual | Current Year Actual | Total Budget -<br>Original | % of Budget    |
|----------------|--------------------------------|--------------------------|---------------------|----------------------------|----------------|
| <b>Revenue</b> |                                |                          |                     |                            |                |
| 53020          | INTEREST INCOME                | 0.00                     | 0.00                | 1,500.00                   | (100.00)%      |
| 53090          | OTHER MISCELLANEOUS INCOME     | 0.00                     | 4,353.90            | 2,500.00                   | 74.16%         |
| 57100          | WATER SALES                    | 24,723.26                | 271,707.81          | 305,000.00                 | (10.92)%       |
| 57200          | Water Sales - Wholesale        | 240.00                   | 6,840.00            | 0.00                       | 0.00%          |
| 57300          | NEW WATER HOOK UPS             | 0.00                     | 0.00                | 2,000.00                   | (100.00)%      |
| 57500          | WATER A/R PENALTIES            | 1,064.32                 | 817.98              | 1,000.00                   | (18.20)%       |
|                | <b>Total Revenue</b>           | <b>26,027.58</b>         | <b>283,719.69</b>   | <b>312,000.00</b>          | <b>(9.06)%</b> |
| <b>Expense</b> |                                |                          |                     |                            |                |
| 61000          | EMPLOYEE GROSS WAGE            | 8,004.77                 | 93,911.53           | 101,244.00                 | 7.24%          |
| 61250          | OVERTIME                       | 0.00                     | 0.00                | 500.00                     | 100.00%        |
| 65100          | DEFERRED RETIREMENT            | 932.32                   | 10,755.39           | 11,708.00                  | 8.14%          |
| 65200          | MEDICAL INSURANCE AND EXPENSE  | 3,143.11                 | 32,146.40           | 37,110.00                  | 13.38%         |
| 65250          | Health Savings Program         | 25.67                    | 1,363.97            | 0.00                       | 0.00%          |
| 65300          | WORKMEN'S COMP INSURANCE       | 0.00                     | (2,422.70)          | 3,495.00                   | 169.32%        |
| 65600          | PAYROLL TAX                    | 682.18                   | 7,877.47            | 8,759.00                   | 10.06%         |
| 65800          | Grant Payroll Allocation       | (2,699.74)               | (27,756.28)         | (25,594.00)                | (8.45)%        |
| 68090          | CRIME BOND                     | 0.00                     | 245.00              | 0.00                       | 0.00%          |
| 68200          | INSURANCE - LIABILITY          | 0.00                     | 7,391.25            | 4,477.00                   | (65.09)%       |
| 68300          | PROPERTY & CASUALTY            | 0.00                     | 2,077.95            | 2,275.00                   | 8.66%          |
| 71110          | ATTORNEY-ADMINISTRATIVE TASKS  | 0.00                     | 0.00                | 1,000.00                   | 100.00%        |
| 71160          | ACCOUNTING                     | 411.63                   | 1,804.04            | 0.00                       | 0.00%          |
| 71210          | CITY ENGINEER-ADMIN. TASKS     | 0.00                     | 0.00                | 4,000.00                   | 100.00%        |
| 71510          | ACCOUNTANT-ADMIN TASKS         | 0.00                     | 3,867.96            | 6,500.00                   | 40.49%         |
| 71620          | AUDITOR-FINANCIAL REPORTS      | 0.00                     | 6,615.00            | 7,000.00                   | 5.50%          |
| 72100          | BAD DEBTS                      | 0.00                     | 0.00                | 350.00                     | 100.00%        |
| 75150          | PROPERTY TAX                   | 0.00                     | 93.90               | 0.00                       | 0.00%          |
| 75180          | UTILITIES                      | 919.01                   | 10,111.54           | 13,000.00                  | 22.22%         |
| 75190          | DUES & MEMBERSHIP              | 0.00                     | 981.29              | 1,000.00                   | 1.87%          |
| 75220          | OFFICE SUPPLIES & EXPENSE      | 102.00                   | 2,462.84            | 3,750.00                   | 34.32%         |
| 75240          | BANK CHARGES                   | 0.00                     | 10.00               | 0.00                       | 0.00%          |
| 75280          | TRAINING / EDUCATION           | 0.00                     | 490.00              | 500.00                     | 2.00%          |
| 75300          | CONTRACTED SERVICES            | 0.00                     | 0.00                | 25,000.00                  | 100.00%        |
| 76110          | TELEPHONE                      | 58.59                    | 1,712.80            | 1,100.00                   | (55.71)%       |
| 76130          | CABLE & INTERNET SERVICE       | 71.13                    | 690.63              | 750.00                     | 7.92%          |
| 76160          | LICENSES & FEES                | 0.00                     | 2,363.45            | 2,750.00                   | 14.06%         |
| 78120          | STREET LIGHTING                | 0.00                     | 0.00                | 1,600.00                   | 100.00%        |
| 78140          | VEHICLE FUEL & OIL             | 79.93                    | 712.99              | 1,500.00                   | 52.47%         |
| 78150          | VEHICLE REPAIRS                | 80.00                    | 5,249.68            | 2,000.00                   | (162.48)%      |
| 78160          | BUILDING REPAIRS & MAINTENANCE | 0.00                     | 284.61              | 1,000.00                   | 71.54%         |
| 78170          | SECURITY SYSTEM                | 73.50                    | 631.99              | 500.00                     | (26.40)%       |
| 78190          | MATERIALS, SUPPLIES & EQUIPMEN | 0.00                     | 418.54              | 12,500.00                  | 96.65%         |
| 78200          | EQUIPMENT REPAIRS & MAINTENANC | 0.00                     | 0.00                | 1,000.00                   | 100.00%        |
| 79100          | WATER LAB FEES                 | 150.00                   | 2,414.00            | 3,500.00                   | 31.03%         |
| 79120          | WATER PLANT CHEMICALS          | 0.00                     | 3,734.84            | 9,500.00                   | 60.69%         |
| 79130          | WATER LINE HOOK-UPS            | 0.00                     | 0.00                | 2,000.00                   | 100.00%        |
| 79150          | WATER LINE REPAIR              | 0.00                     | 17,710.76           | 15,000.00                  | (18.07)%       |
| 79160          | WATER PLANT REPAIR             | 790.50                   | 18,897.97           | 17,000.00                  | (11.16)%       |
| 90000          | Capital Reserves               | 0.00                     | 0.00                | 15,000.00                  | 100.00%        |
|                | <b>Total Expense</b>           | <b>12,824.60</b>         | <b>206,848.81</b>   | <b>292,774.00</b>          | <b>29.35%</b>  |

**City of Trinidad**  
Statement of Revenues and Expenditures - Monthly Reports  
601 - Water  
From 5/1/2016 Through 5/31/2016

|            | Current Period<br>Actual    | Current Year Actual         | Total Budget -<br>Original  | % of Budget               |
|------------|-----------------------------|-----------------------------|-----------------------------|---------------------------|
| Net Income | <u><del>13,202.98</del></u> | <u><del>76,870.88</del></u> | <u><del>19,226.00</del></u> | <u><del>299.83%</del></u> |



## **CONSENT AGENDA ITEM 2**

**SUPPORTING DOCUMENTATION FOLLOWS WITH:    2 PAGES**

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2.    Second Reading of Ordinance 2016-01; Authorizing Participation in the Community Choice Aggregation Program.



**ORDINANCE NO. 2016-01**

**AN ORDINANCE OF THE CITY OF TRINIDAD AMENDING THE TRINIDAD MUNICIPAL CODE TO  
AUTHORIZE PARTICIPATION IN THE COMMUNITY CHOICE AGGREGATION PROGRAM  
IMPLEMENTED AND OPERATED BY  
THE REDWOOD COAST ENERGY AUTHORITY (RCEA)**

The City Council of the City of Trinidad, hereby ordains as follows:

**SECTION 1.** Chapter 12, of the Trinidad Municipal Code is hereby amended by creating a new Division, 12.17, *Community Choice Aggregation*, as follows:

**12.17.010 Findings and Purpose.**

- A. The California Public Utilities Code under Chapter 2.3 of Division 1, Part 1 allows electric utility customers to aggregate their electric loads as members of their local community with community choice aggregators, where a community choice aggregator may be any city, county, or group of cities or counties who have elected to combine the loads of their programs through the formation of a joint powers agency established under Chapter 5 (commencing with Section 6500) of Division 7 of Title 1 of the California Government Code.
- B. The City of Trinidad has been investigating options to provide electric services to constituents within its service areas with the intent of achieving greater local involvement over the provisions of electric services, competitive electric rates, the development of clean, local renewable energy projects, reduced greenhouse gas emissions, and the wider implementation of energy conservation and efficiency projects and programs through a community choice aggregation (CCA) program.
- C. The City of Trinidad is a member of the Redwood Coast Energy Authority (RCEA), a joint powers authority formed by the County of Humboldt, Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna and Rio Dell, Trinidad and the Humboldt Bay Municipal Water District, to act as a regional agency to promote sustainable energy initiatives that reduce energy demand, increase energy efficiency, and advance the use of clean, efficient and renewable resources available in the region.
- D. The RCEA is authorized by ordinance to act as a community choice aggregator to implement and operate a CCA program under California law.
- E. RCEA has established key CCA program goals of maximizing the use of local renewable resources while also providing competitive rates to customers. These goals are aimed at supporting local economic development as well as reducing the environmental impacts resulting from the use of electricity in a technically and economically feasible manner.
- F. To analyze the feasibility of operating a CCA program that achieves these goals, RCEA has procured independent technical support services to conduct the appropriate development and operational studies, including technical, financial and risk analyses. These studies will assist RCEA, its member agencies, and the community in evaluating a potential rate structure and energy portfolio, and, ultimately, potential CCA program viability prior to formal launch of a CCA program through the filing of an Implementation Plan with the CPUC.

- G. Participation in a CCA program implemented and operated by the RCEA, rather than independently electing to become a community choice aggregator, will reduce the City's financial exposure from community choice aggregation, if any, because RCEA's joint power authority structure immunizes its member agencies from its debts, liabilities and obligations, and therefore the debts, liabilities and obligations of a CCA program.
- H. Electric customers have the right to opt out of the CCA program and continue to receive service from the existing utility under Public Utilities Code §366.2.
- I. Under the RCEA CCA program structure, the City will have CCA program voting privileges on the RCEA Board of Directors as set out in the RCEA Amended and Restated Joint Powers Agreement effective December 15, 2015.

#### **12.17.020 Participation in Community Choice Aggregation**

Based on all of the above, the City Council of the City of Trinidad elects to implement a Community Choice Aggregation program within the City's jurisdiction by and through the RCEA, subject to the determination of the RCEA, based on its CCA program developmental and operational analyses and member agency input, that a CCA program based on the key goals set out above is not technically or economically feasible and consequently decides not to launch the CCA program.

**SECTION 2.** If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The City Council of the City of Trinidad hereby declares that it would have passed this ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

**SECTION 3.** This ordinance shall take effect and be in full force thirty (30) days from and the date of its passage. The City Clerk is hereby authorized and directed to publish this ordinance at least fifteen (15) days after its passage. It shall be published once with the names of the City Council members voting for and against the ordinance in a newspaper of general circulation published in the City of Trinidad, County of Humboldt, State of California.

**PASSED, APPROVED, AND ADOPTED** this 8<sup>th</sup> day of June, 2016.

Ayes: West, Miller, Baker, Tissot  
Noes: None  
Abstain: None  
Absent: Fulkerson

Attest:

Approved:

\_\_\_\_\_  
**Gabriel Adams**  
City Clerk

\_\_\_\_\_  
**Dwight Miller**  
Mayor

First Reading: **Wednesday, June 08, 2016**

Second Reading:



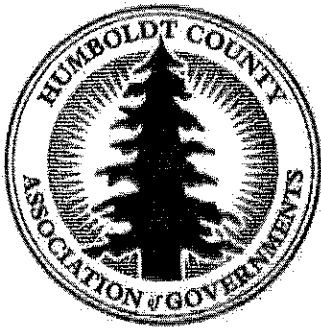
## **DISCUSSION AGENDA ITEM 1**

**SUPPORTING DOCUMENTATION FOLLOWS WITH:    7 PAGES**

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1.    Discussion/Decision regarding Resolution 2016-09; Approving a Humboldt County Ballot Measure Expenditure Plan and a 20-Year Transportation Sales Tax Measure on the November 08 General Election Ballot.





**HCAOG**  
*Regional Transportation  
Planning Agency*

611 I Street, Suite B  
Eureka, CA 95501  
707.444.8208  
Fax: 707.444.8319  
[www.hcaog.net](http://www.hcaog.net)

## HCAOG Approves Release of the Draft Expenditure Plan for Public Review

June 24, 2016

The Humboldt County Association of Governments (HCAOG) Board of Directors approved the release of a draft expenditure plan for public review that could become part of a possible November ballot measure earmarked to repair, maintain, and preserve our existing transportation infrastructure.

The expenditure plan was developed in response to a recent poll conducted in the region. The expenditure plan and a PowerPoint presentation on the polling results is available for public review at <http://www.hcaog.net/announcements>.

If the ballot measure is supported by a 2/3<sup>rd</sup> majority of the voting population, the plan would generate an estimated \$200 million for transportation investments in Humboldt County over a 20 year period. The expenditure plan requires spending on a "fix-it-first" approach. The high voter approval and adoption of an expenditure plan requirements ensure that the promises made on what the funding will be used for will be kept. Independent audits, annual reporting and oversight by a taxpayer committee are proposed as additional safeguards.

The potential ballot measure would ask voters to increase the countywide sales tax by a half-cent for 20 years. The Board of Supervisors and each city will consider approving the expenditure plan in upcoming meetings:

|                       |   |
|-----------------------|---|
| City of Blue Lake:    | June 28 <sup>th</sup> City Council Meeting                          |
| City of Eureka:       | July 5 <sup>th</sup> City Council Meeting                           |
| City of Rio Dell:     | July 5 <sup>th</sup> City Council Meeting                           |
| Board of Supervisors: | July 5 <sup>th</sup> Board Meeting                                  |
| City of Arcata:       | July 6 <sup>th</sup> City Council Meeting                           |
| City of Trinidad:     | July 13 <sup>th</sup> City Council Meeting                          |
| City of Fortuna:      | July 18 <sup>th</sup> City Council Meeting (Tentative Date)         |
| City of Ferndale:     | July 20 <sup>th</sup> Special City Council Meeting (Tentative Date) |

Contingent on approvals by the majority of the cities, representing a majority of the population, and the Board of Supervisors, the HCAOG Board will consider adopting the expenditure plan on July 21<sup>st</sup>.



**RESOLUTION NO. 2016-09**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TRINIDAD, CALIFORNIA, APPROVING  
THE HUMBOLDT COUNTY TRANSPORTATION BALLOT MEASURE EXPENDITURE PLAN AND  
RECOMMENDATION TO THE HUMBOLDT COUNTY BOARD OF SUPERVISORS TO PLACE A 20-  
YEAR TRANSPORTATION SALES TAX MEASURE ON THE NOVEMBER 08, 2016 GENERAL  
ELECTION BALLOT**

**WHEREAS**, available revenues, including funding from Local, State and Federal governments, are not adequate to support needed maintenance, upgrading or safety improvements to the existing infrastructure; and

**WHEREAS**, the road, transportation and circulation systems within the cities and unincorporated areas of Humboldt County are of regional concern and the quality of such systems have a direct impact on residents, visitors and tourism, agriculture, business, industry and the general economy within the county; and

**WHEREAS**, the Humboldt County Association of Governments Board has developed the Humboldt County Transportation Ballot Measure Expenditure Plan pursuant to the authority of Public Utilities Code Section 180206; and

**WHEREAS**, the Humboldt County Transportation Ballot Measure Expenditure Plan was authorized for public release by the governing body of the Humboldt County Association of Governments on June 16, 2016; and

**WHEREAS**, the 20-year Humboldt County Transportation Ballot Measure Expenditure Plan will: generate revenue, of which 99.5% will be specifically and solely for local maintenance projects selected by local agencies, better leverage state and federal funds to support local projects, retain commercial air service, create jobs that support economic development, and establish an Taxpayer Oversight Committee to ensure that all funds are spent consistent with the voter-approved expenditure plan; and

**WHEREAS**, it has been determined in prior court cases and in particular, *Sustainable Transportation Advocates of Santa Barbara v. Santa Barbara County Association of Governments* (2009) 179 Cal.App.4<sup>th</sup> 113, the Court of Appeal, Second Appellate District, that establishing a Transportation Investment Plan and corresponding measure does not constitute a project under the State of California Environmental Quality Act and that the City does not need to make an environmental determination at this time; and

**WHEREAS**, the interests of Humboldt County and its residents and businesses will benefit by the implementation of the 20-year Humboldt County Transportation Ballot Measure Expenditure Plan through the new half-cent sales tax for transportation in Humboldt County.

**NOW, THEREFORE, BE IT RESOLVED** by the Trinidad City Council as follows:

**SECTION 1. Action.** The City Council of the City of Trinidad hereby approves the Humboldt County Transportation Ballot Measure Expenditure Plan introduced by the Humboldt County Association of Governments on June 16, 2016.

**SECTION 2. Action.** The City Council of the City of Trinidad recommends that the Humboldt County Board of Supervisors place the Humboldt County Transportation Ballot Measure Expenditure Plan on the November 8, 2016 ballot together with a transportation sales tax measure.

**SECTION 3. Environmental Determination.** The City Council has determined that the above actions do not constitute a project, as defined by the California Environmental Quality Act and is not subject to environmental review.

**PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL** of Humboldt County of the State of California this 13th day of July, 2016.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the Trinidad City Council by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

**Attest:**

\_\_\_\_\_  
**Gabriel Adams**  
Trinidad City Clerk

\_\_\_\_\_  
**Dwight Miller**  
Mayor

## Humboldt County Transportation Ballot Measure Expenditure Plan

Not more than half of one percent of funds, on an annual basis, will be used for administrative purposes of the Humboldt County Association of Governments (HCAOG). The remaining 99.5% funds generated by a ½ cent transportation sales tax measure will be allocated to the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, Trinidad and the County of Humboldt. The allocation formula is based upon \$50,000 base for the four smallest cities (Blue Lake, Ferndale, Rio Dell and Trinidad) with the balance allocated by road miles, population and sales tax generation. The 20-year investment is expected to generate \$200,000,000.

| 20 Year Plan Totaling \$200 Million   | Percent of Funds | Estimated Annual Allocation | 20-Year Allocation Estimate |
|---|------------------|-----------------------------|-----------------------------|
| Audits, Oversight Committee<br>Administration, Annual Reports<br><small>Administration costs will be reimbursed actual expenditures, not to exceed \$50,000 per year.</small> | 0.50%            | \$50,000                    | \$1,000,000                 |
| Arcata  | 11.41%           | \$1,141,041                 | \$22,820,829                |
| Blue Lake   | 0.97%            | \$96,865                    | \$1,937,292                 |
| Eureka  | 32.57%           | \$3,257,049                 | \$65,140,972                |
| Ferndale  | 1.39%            | \$139,014                   | \$2,780,279                 |
| Fortuna   | 7.48%            | \$747,702                   | \$14,954,035                |
| Rio Dell  | 1.86%            | \$185,632                   | \$3,712,638                 |
| Trinidad  | 0.94%            | \$94,125                    | \$1,882,498                 |
| County of Humboldt  | 42.89%           | \$4,288,573                 | \$85,771,457                |
| <b>TOTAL</b>  | <b>100%</b>      | <b>\$10,000,000</b>         | <b>\$200,000,000</b>        |

### Eligible Uses

- Maintenance, rehabilitation, and reconstruction of existing transportation including trails and transit.
- Local match leveraging of state and federal funds for road, trails and transit infrastructure.
- Retention of commercial air service.

### Safeguards and Accountability Measures

This transportation investment plan includes strong taxpayer safeguards to ensure that the projects and programs approved by the voters are funded and delivered.

**Taxpayer Oversight Committee:** This committee will be created to provide an enhanced level of accountability for expenditures made under this investment plan to ensure that all voter mandates are carried out and that the financial integrity and performance of the program is maintained.

Annual Independent Audit and Annual Reporting: Annual fiscal and compliance audits will be conducted by an independent Certified Public Accountant, selected by the Taxpayers Oversight Committee, to assure that the revenues expended are reasonable. The audit's results and annual report must be published and made available to the general public.

Sunset Date: This measure terminates in 20 years.

Administrative Expense Cap: Expenditures of HCAOG staff necessary to administer the program will be limited to no more than half of one percent of the annual gross revenues provided by the measure. These costs include independent audits, staffing the oversight committee and producing an annual report.

Eligibility Verification: The cities and County will select transportation projects that meet eligibility criteria as identified in this plan. The local jurisdictions will certify in the annual verification submitted to the HCAOG that these transportation funds were used for eligible expenses.

Maintaining Local Transportation Funding Efforts: The local jurisdictions will certify in the annual verification submitted to HCAOG that these transportation funds will be used to augment and not supplant local resources spent. For purposes of this calculation an average of the prior five (5) years spent for local transportation purposes will be used.

HCAOG is an association of local governments representing all seven cities and the County of Humboldt that is responsible for coordinating transportation planning in the Humboldt region. HCAOG has the fiduciary duty of administering the transportation sales tax proceeds in accordance with all applicable laws and with the Plan. The monies collected shall be accounted for and invested separately, unless and until the funds are turned over to a local agency in accordance with the Plan. At such time, the local agency shall keep a separate accounting of the monies and any and all expenditures to ensure that the monies are spent in accordance with the approved Plan. All interest income generated by these proceeds will be used for the purposes outlined in this Plan and will be subject to audits. HCAOG may use the contingency fund to make up the difference between the budgeted revenues and the actual revenues.

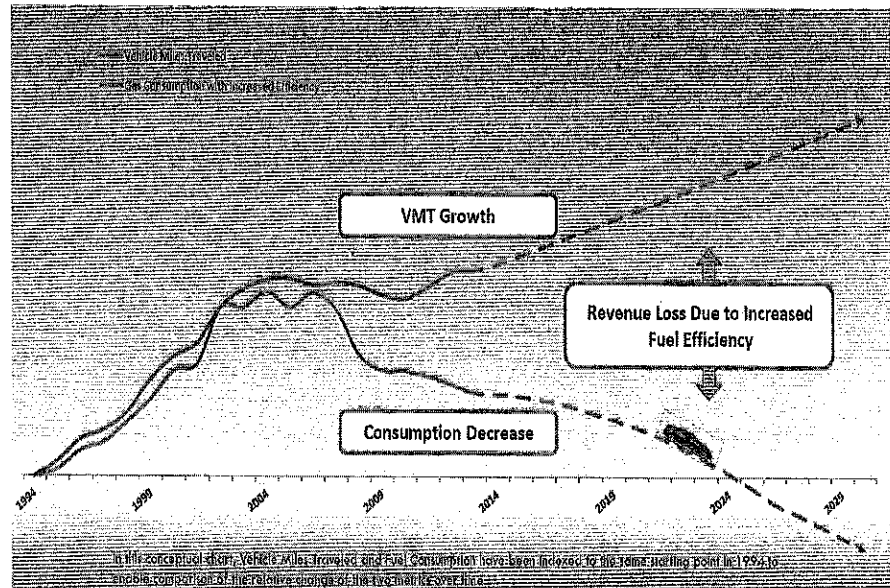
- ✓ Self-Help Counties create and maintain jobs for transportation infrastructure, operations and maintenance.
- ✓ The SHCC provides a reliable and stable funding stream that far outstrips state and federal funding on an annual basis.
- ✓ The SHCC has extensive accountability measures and local elected official oversight on all taxpayer's dollars.
- ✓ The public has direct access to local decision-makers and public meetings are held each month throughout the state with opportunities to participate in every self-help county.
- ✓ Expenditure plans explicitly detail how funds will be spent, allowing the public to fully understand where their local transportation dollars go.

# Transportation Funding Crisis

State and federal transportation funding has dropped significantly in recent years, with once reliable funds becoming increasingly unreliable. In January of this year, state transportation officials took action cutting previously promised funding for road and transit projects by \$754 million covering the next five years, the greatest reduction in two decades. While cuts to the Humboldt region only amounted to \$800,000 of the \$3.9 million share targeted for deletion, the decrease in funding is projected to continue its decline.

Transportation's primary fund source, the gas tax, has not been raised in 20 years, and our cars are more fuel efficient than ever.

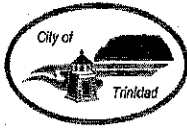
Fuel efficiency standards continue to increase while transportation funding continues its decline. As a result, revenues available to operate, maintain and improve our local transportation system have not kept up with the needs of our community.



Available transportation revenues from local, state and federal governments are insufficient, declining, and unable to fully support our existing transportation system. A new, reliable source of transportation funding is needed to maintain our communities and quality of life.

Humboldt County voters are being asked to approve a 20-year, ½-cent sales tax to address these needs. Twenty other counties in California have already approved similar ballot measures making them 'Self-Help' Counties. At least eight counties new to the SHCC are placing transportation sales tax measures on the November ballot.

With these voter-approved local transportation funds, Self-Help Counties have the ability to maintain and improve their transportation systems. They are also more successful in competing for funding and leveraging a larger share of state and federal dollars. Self-Help funds generated must stay local and can only be spent on transportation.



## **DISCUSSION AGENDA ITEM 2**

**SUPPORTING DOCUMENTATION FOLLOWS WITH: 3 PAGES**

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2. Discussion/Decision regarding Draft Comment Letter regarding BLM's Environmental Assessment of the Trinidad Lighthouse and Surrounding 13 Acre Site.





# News Release

355 Hemsted Drive Redding, CA 96002

For Immediate Release: June 15, 2016  
Contact: Leisyka Parrott 707-825-2313

CA-N-16-33

## **Public Comments Welcome on Trinidad Head Lighthouse Environmental Assessment**

ARCATA, Calif. - The Bureau of Land Management is seeking public comment on the Environmental Assessment for the historic Trinidad Head Lighthouse and the 13 acres surrounding the structure. The Environmental Assessment is available on the BLM website <http://blm.gov/2smd> or printed copies can be found at the BLM Arcata Field Office.

The BLM will accept comments from June 15 through July 22. Comments can be mailed to: attention Trinidad Lighthouse Plan, Bureau of Land Management, 1695 Heindon Rd. Arcata, CA 95521. Comments may be sent via email to Dave Fuller at [dfuller@blm.gov](mailto:dfuller@blm.gov).

"The Environmental Assessment has been a cooperative effort between the Trinidad Rancheria, Yurok Tribe and the City of Trinidad," said Molly Brown, Field Manager for the BLM Arcata Field Office. Brown is pleased with the collaborative outcome of the plan and looks forward to hearing community input.

Trinidad Head Lighthouse will be open to the public from 11 a.m. to 4 p.m. on Sunday, June 19, for the Trinidad Fish Festival. Copies of the Environmental Assessment will be on hand.

Working with its partners, the BLM plans to preserve the historic integrity of the lighthouse, maintain and improve onsite facilities, and provide safe public access. The Environmental Assessment also addresses the protection of natural and cultural resources.

Public comments will be used in the final management decision.

The 144-year-old lighthouse was transferred from the U. S. Coast Guard into public ownership and BLM management in 2014. The BLM has been managing the facility in coordination with the Trinidad Museum Society, City of Trinidad, Trinidad Rancheria and the Yurok Tribe. It continues to operate as a navigational beacon.

-BLM-

Bureau of Land Management  
1695 Heindon Rd. Arcata, CA 95521,  
RE: Trinidad Lighthouse Plan.

Dear Mr. Fuller,

The City of Trinidad appreciates the opportunity to provide comment on the Trinidad Head Lighthouse Management Plan, and would like to thank BLM for their efforts to engage with local partners including the City in developing this Management Plan. The Trinidad Head Light Station is a beautiful and historic area on Trinidad Head, and the City looks forward to ongoing cooperation and coordination with BLM on the management and protection of Trinidad Head.

These comments will follow the basic categories and format provided in Table 1 on Page 6 of the Management Plan.

#### **Site Access**

The City believes the site should have open access for day use, consistent with the surrounding City-owned portion of the Head. This would mean removal of the locked gate, so that the public walking the City trails would be free to follow the existing road out to the site. This would not include regular access to the Lighthouse and Bell House buildings. This is consistent with Alternative 1 as presented, except without the connector trail. The City sees substantial public benefit in providing relatively free access to this portion of Trinidad Head, and little reason to limit such access.

#### **Site Improvements**

The City supports the site improvements associated with the Proposed Action alternative, with the addition of select low-impact improvements from Alternative 1 including a spotting scope and possible viewing platform, and removal of obsolete infrastructure. With the exception of special events for education and interpretation, the City advocates that this area of the Head be

managed and developed similarly to the City-controlled trails. This includes free daytime access and amenities consistent with recreational hiking trails.

The City is concerned that constructing a vault toilet on the Head would be an unnecessary level of impact, seems out of place with existing development on site, inappropriate given the cultural significance of the Head to the Yurok people, and would require regular large vehicle traffic on a narrow road to pump and maintain. There are excellent public restroom facilities at the existing Pier area, and the benefits of a toilet on site do not seem to outweigh the impacts.

Similarly, the excellent access to the site on the existing road raises questions about the benefit vs. impact of constructing the described 'connector trail'.

Undergrounding the electrical lines would be desirable from an aesthetic standpoint, and the City is supportive of BLM exploring this in more detail. A more detailed assessment of this project is needed to evaluate the extent and impacts of ground disturbance involved in such a project, including the potential for cultural resource disturbance.

### **Signs**

The City supports Alternative 1 – work with partners to develop an interpretive sign plan for Trinidad Head and pier, and include interpretive sign(s) on site. BLM's expertise and experience in this area would be a real benefit to the City and to the visitors from around the world that hike Trinidad Head.

### **Lighthouse Tours**

The City is supportive of regular guided Lighthouse tours. The appropriate frequency of such tours seems like something for BLM and volunteer staff to assess over time based on demand and impact.

### **Special Events**

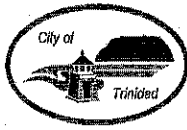
The City agrees with the Proposed Action in not allowing ceremonies and private gatherings, both for practical reasons like lack of parking or restrooms, and out of respect for the spiritual significance of the site.

Thank you for your consideration of our comments.

Sincerely,

Dwight Miller,

Mayor, City of Trinidad



## **DISCUSSION AGENDA ITEM 3**

**SUPPORTING DOCUMENTATION FOLLOWS WITH:    3 PAGES**

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3.    November Council Election Schedule and Upcoming Deadlines.

# DISCUSSION AGENDA ITEM

Date: Wednesday, July 13, 2016

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**Item:** November Election Schedule and Upcoming Deadlines

**Background Info:** The City's November 08, 2014 Election ballot will include the Sales Tax Continuation Measure, and Two (2) Councilmember seats.

The list of deadlines related to the Election is as follows:

- **On or before July 16 - Election Notice:** A notice will be published in the 3 locations throughout the City (City Hall, Murphy's Market, and the Trinidad Post Office), and in the Times-Standard & Mad River Union announcing the November Election and the Council positions available.
- **July 18 – Candidate Nomination Period Opens:** Anyone who wants to file as candidate for one of the (2) open positions may pick up nomination packets from the Clerk's office at the Town Hall. Fee for filing a candidate statement in the election ballot is \$375. Payment must be made when the nomination packets are submitted. ***Deadline for incumbents to file nomination papers is 2:00pm, Friday, August 12.***
- **August 12 – Deadline for Incumbents to file Nomination Packet**
- **August 17 – Deadline for Nomination Packets IF NO INCUMBENTS file for the positions.**
- **November 08 – Election Day**

**Staff Recommendation:** Review and file. Clerk will notify the Council and public of each deadline as it approaches. Monthly election progress reports will be included in the packets each month.

**Attachments:** None.



## *City of Trinidad*

# Notice and call for the 2016 City **ELECTION**

|                            |                                 |
|----------------------------|---------------------------------|
| <b>POSITION AVAILABLE:</b> | CITY COUNCILMEMBERS (2)         |
| <b>LENGTH OF TERM:</b>     | NOV. 2016 – NOV. 2020 (4-Years) |
| <b>FILING DEADLINE:</b>    | FRIDAY, AUGUST 12, 2016         |
| <b>ELECTION DATE:</b>      | TUESDAY, NOVEMBER 08, 2016      |

Notice is hereby given, pursuant to the California State Elections Code, that the **City of Trinidad** will hold an election on Tuesday, November 08, 2016 and invites you to serve one of (2) vacant seats available aboard the Trinidad City Council.

For candidate documents, rules, and nomination requirements, contact:

**Gabriel Adams**  
Trinidad City Clerk  
707.677.0223  
[www.trinidad.ca.gov](http://www.trinidad.ca.gov)  
[cityclerk@trinidad.ca.gov](mailto:cityclerk@trinidad.ca.gov)  
9:00am – 2:00pm, Monday-Friday.



(707) 677-0223 • 409 Trinity Street • P.O. Box 390 • Trinidad, CA 95570 • Fax (707) 677-3759

**TRINIDAD CITY HALL**  
P.O. Box 390  
409 Trinity Street  
Trinidad, CA 95570  
(707) 677-0223

**Dwight Miller, Mayor**  
**Gabriel Adams, City Clerk**



To: **November 2016 Election Candidates**

Date: Wednesday, July 13, 2016

From: Gabriel Adams, City Clerk

Re: **Election Calendar**

| <b>DATES &amp; DEADLINES</b> | <b>EVENTS</b>  |
|------------------------------|--|
| June 13                      | Notify County of Election Consolidation  |
| July 16                      | Publish notice of election in press.   |
| July 18-August 12            | <b>Nomination Period / Declaration of Candidacy:</b><br>10 sponsor signatures in cities of less than 1000.<br><br>Nomination Papers must contain: <ul style="list-style-type: none"><li>- A statement that the candidate will accept if elected.</li><li>- The candidate's name as it will appears on the ballot</li><li>- The occupational designation, if any.</li></ul> |
| August 17                    | Filing period is extended from August 12 to August 17 if no incumbents file.   |
| August 17                    | If by 5:00pm there are no nominees or insufficient nominees for an office, the clerk shall notify the Council which may decide either to fill the office by appointment or to hold the election. Prior to council action, the Clerk must publish in a newspaper of general circulation a one-time notice.  |
| August 21-November 01        | Publication of Nominees – not later than one week before the election. Candidates should be listed in order that they are to appear on the ballot.   |
| November 08                  | Election   |
|                              |  |



## **DISCUSSION AGENDA ITEM 4**

**SUPPORTING DOCUMENTATION FOLLOWS WITH: 5 PAGES**

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4. Discussion/Decision regarding Councilmember Committee Assignments.



## DISCUSSION AGENDA ITEM

Wednesday, July 13, 2016

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**Item:** Discussion/Decision regarding Councilmember Commissionership Assignments.

Trinidad City Councilmembers serve as representatives to various boards, advisory committees, and agencies within the county. The attached chart identifies the Committees and Boards that the city participates in by designating representatives to. At any time the Council may choose to renegotiate the positions, but it is customary to assign them as soon as possible after each election or new member appointment.

**Recommended Action:** Appoint/Distribute committee assignments as needed, or table any action until November following the election of (2) new candidates.

**Attachments:** Committee Assignment Charts (2)

## Committee Assignments: *As of March 09, 2016*

| COMMITTEE  | REP             | ALT          |
|--|-----------------|--------------|
| Humboldt Waste Management Authority <b>HWMA</b>            | Miller          | West         |
| Humboldt County Association of Governments <b>HCAOG</b>    | West            | Miller       |
| Tsurai Management Plan Implementation Committee            | West, Baker     | Miller       |
| Redwood Regional Economic Development Corp. <b>RREDC</b>   | Fulkerson       | Baker        |
| HTA Humboldt Transit Authority <b>HTA</b>                  | Fulkerson       | West         |
| Redwood Coast Energy Authority <b>RCEA</b>                 | Miller          | Baker        |
| BLM Gateway Committee                                      | Miller          | City Manager |
| Humboldt County Convention & Visitors Bureau <b>HCCVB.</b> | Winnett         | Miller       |
| Library, Museum, Park Committee                            | Baker, West     | Miller       |
| Office of Emergency Services <b>OES</b>                    | Winnett         | West/Miller  |
| Hazardous Materials Response Authority <b>HMRA</b>         | Winnett         | West/Miller  |
| Indian Gaming Benefit Committee                            | Miller          | West         |
| Humboldt Mayors Committee                                  | Miller          |              |
| Local Law Enforcement Committee                            | Baker           |              |
| Trinidad Rancheria Liaison                                 | Fulkerson, West |              |
| League of CA Cities  | As Needed       |              |
|  |                 |              |
|  |                 |              |

# Committee appointments for Trinidad City Council members – Updated July 01, 2016

*\* Meeting Dates, Times, and Locations have not been completely verified*

| <b>Committee &amp; Function</b>   | <b>*Mtg. Time</b>                  | <b>*Mtg. Place</b>                 | <b>members</b>  | <b>Current appointee</b>                      | <b>Comments</b>  |
|---|------------------------------------|------------------------------------|---|---|--|
| <b>Humboldt Waste Mngmt. Authority:</b> Oversees county waste collection & disposal (hazardous, solid & food waste)                                 | 6:30 2 <sup>nd</sup> Thursday      | Eureka City Hall                   | Arcata, Blue Lake, Eureka, Ferndale, Rio Dell, County   | <b>Miller</b><br>Alternate: <b>West</b>       | Decisions have a big county-wide financial impact.   |
| <b>Humboldt County Association of Governments. (HCAOG):</b> County-wide transportation planning and programming                                     | 3 <sup>rd</sup> Thurs. 4:00 pm     | HCAOG Conference Room              | Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, Trinidad, County  | <b>West</b><br>Alternate: <b>Miller</b>       | Big packet, many important county-wide decisions. Reps are usually Mayor and Mayor Pro-Tem)  |
| <b>Tsurai Management Plan Implementation Committee:</b> Implement Management Plan   | As needed or requested by members. | Trinidad                           | City, Tsurai Ancestral Society, Yurok Tribe, Coastal Conservancy  | <b>West/Baker</b><br>Alternate: <b>Miller</b> | This committee was negotiating for property transfer & is currently inactive. May change focus to improvements on TSA site per Management Plan |
| <b>Redwood Regional Economic Development Corp. (RREDC):</b> Administers loans and grants to improve business & job opportunities in Humboldt county | 6:30 4 <sup>th</sup> Monday        | Eureka                             | Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, Trinidad, Humboldt County, McKinleyville, Orick, Redway, Willow Creek, Hoopa, Orleans, Manila, Humboldt Bay Municipal Water District, Humboldt Harbor Commission, College of the Redwoods | <b>Fulkerson / Baker</b>                      |  |
| <b>Humboldt Transit Authority:</b> Oversees county-wide transit services Trinidad to Garberville  | 9AM 3 <sup>rd</sup> Wed.           | Eureka                             | Trinidad, Arcata, Eureka, Fortuna, Rio Dell, County   | <b>Fulkerson / West</b>                       |  |
| <b>Redwood Coast Energy Authority Board (RCEA):</b> Develop & implement sustainable energy projects in Humboldt county                              | 3:00 3 <sup>rd</sup> Monday        | 633 3 <sup>rd</sup> Street, Eureka | Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, Trinidad, County, Humboldt Bay Municipal Water District   | <b>Miller/ Baker</b>                          |  |

# Committee appointments for Trinidad City Council members – Updated July 01, 2016

\* Meeting Dates, Times, and Locations have not been completely verified

| <b>BLM Gateway Project:</b> protect the diversity of life on coastline and offshore rocks by education and community cooperation              | Quarterly or as needed  | Trinidad or Arcata | Trinidad, Native Plants, Trinidad Library, HSU Marine Lab, BLM, Trinidad Land Trust, Yurok Tribe, Tsurai Ancestral Society, State Parks and Fish and Game, Rancheria | <b>Miller/ City Manager</b>                        |  |  |
|---|-------------------------|--------------------|--|--|--|--|
| <b>Humboldt County Convention and Visitors Bureau (HCCVB):</b> Promotes Tourism in Humboldt County  | Bimonthly Lunch meeting | Varies             | Governments and businesses throughout Humboldt County  | <b>Winnett/ Miller</b>                             |  |  |
| <b>Humboldt County Hazard Mitigation Committee:</b> County-wide effort to reduce risk and plan for efficient recovery from natural disasters. | 2X year or as needed    | varies             | 26 planning partners include local governments, fire departments, hospitals, etc.  | <b>Winnett</b><br>Alternate:<br><b>West/Miller</b> |  |  |
| <b>Joint Committee for Park/Museum/Library:</b> Plan, implement and coordinate Park, Museum & Library projects.                               | Inactive                | Trinidad           | City, Museum, Library, Land Trust Contractor   | <b>Baker/ West</b><br>Alternate:<br><b>Miller</b>  |  |  |
| <b>Office of Emergency Services (OES):</b> prepares for natural; disasters, coordinating efforts of first responders.                         | Bi-monthly, 1 PM        | Eureka             | County, cities, service districts, medical providers, Ham radio, HSU, weather service, Fish & Game, etc.   | <b>Winnett/ West-Miller</b>                        | 1 hour meeting   |  |
| <b>Indian Gaming Funds:</b> Distribute funds to local communities and projects to offset casino impacts                                       | Inactive: no money      |                    |  | <b>Miller / West</b>                               | This committee meets when the state sends Gaming money. This year, no money. |  |
| <b>Humboldt Mayors Committee:</b> Recommends candidates for appointments  | As needed               | Eureka City Hall   | Arcata, Eureka, Blue Lake, Rio Dell, Fortuna, Ferndale, Trinidad   | <b>Miller</b>                                      |  |  |
|   |                         |                    |  |  |  |  |

# Committee appointments for Trinidad City Council members – Updated July 01, 2016

*\* Meeting Dates, Times, and Locations have not been completely verified*

| Law Enforcement Committee | As Needed | Trinidad | Law enforcement discussions/Neighborhood Organizing | Baker |  |
|---------------------------|-----------|----------|---|-------|--|
|                           |           |          |   |       |  |



## **DISCUSSION AGENDA ITEM 5**

**SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGE**

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5. Discussion/Decision regarding Staff Update on Ordinance and Policies re: enforcement of safety and nuisance issues.

## DISCUSSION AGENDA ITEM

Wednesday, July 13, 2016

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**Item:** Council request for staff update on ordinance and policies re: enforcement of safety and nuisance issues

**Background:** *This item was presented at the May 10 meeting as a consent agenda item, and approved by the Council to return to a future meeting for further review, analysis, and discussion. Although this topic has many layers of authority – California Penal Code, Vehicle Code, Container & Litter Laws, City Municipal Code, etc. – staff will attempt to present a list to the Council that outlines the issues identified below, and present any supporting statistics relative to enforcement.*

Trinidad is a pedestrian town with draw for visitors. It is important for us to be clean and calm. Councilmember Fulkerson requests that staff put together a list of ordinances and city policies that will encourage people to recycle, use our waste bins, clean up after dogs, keep dogs leashed, drive the speed limit and stop at crosswalks. As a first step, she requests that staff return to the next council meeting with a list of ordinances/policies that apply to these concerns along with a list of fines when appropriate. Please include a report on how many fines have been issued in the past year regarding any of these misdeeds.

Councilmember Fulkerson explained that her observations are that it is very rare for a car to stop at a crosswalk near the monument lighthouse or between the library and Murphy's market. These are two areas that are frequented by locals and travelers alike and people need to be protected. She observes people speeding on Edwards on down to the beaches.

There are loose dogs at the library, museum, market, cafe and City Hall. Visitors do not know which dogs are friendly and those that are not.

The city is predominantly welcoming and safe. Public Works is doing a terrific job of welcoming people and keeping the vegetation looking terrific. the streets are clear of litter. It is important for our deputy to keep an eye out for people who need to be reminded about good behavior.

These are not out of the ordinary expectations. They are all issues that have come up over the years and are happening on a more frequent basis recently. Speeding along Edwards is out-of-control.

This is simply a request for background so the City Council can decide in the future if regulations, signage or fines need to be upgraded.

**Recommended Action:** *Receive report/presentation and provide direction to Staff as needed.*

**Attachments:** None